



MORRISON COUNTY BOARD OF COMMISSIONERS OFFICIAL MINUTES

JULY 25, 2023
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The meeting was held in the County Board Room, Government Center, Little Falls MN, and was called to order at 9:00a.m. by Chairman Jelinski.

Members present: Commissioners Mike LeMieur, Jeffrey Jelinski, Randy Winscher, Greg Blaine and Bobby Kasper.

Staff present: Matt LeBlanc, Tabitha Maher, Shannon Coyle, Tony Hennen, Denise Vogl, Curt Bryniarski, Jenny Sanders, Nate Bertram, and Kris VonBerge, Aaron Stein, Theresa Stout, Annette Rekowski, Drew Hatzenbihler, Brian Middendorf, and Nicole Kern.

Others present: Joseph Stanichar, and Tim Kreuth.

AGENDA CHANGES

A motion was made by Commissioner Blaine, seconded by Commissioner Winscher and carried unanimously to approve the agenda as presented.

EMPLOYEE RECOGNITION

CONSENT AGENDA

A motion was made by Commissioner LeMieur, seconded by Commissioner Kasper to approve consent agenda items. Motion carried on a roll call vote with all Commissioners voting 'aye'.

- Approve County Board Minutes 7.11.23
- Approve Warrants

JULY 27'23 COMMISSIONER WARRANTS	AMOUNT
180 DEGREES	8,611.50
ANDERSON BROTHERS CO OF BRAINERD LLC	3,095.25
ANOKA COUNTY CORRECTIONS	11,015.18
ANOKA COUNTY TREASURY OFFICE	2,000.00
AVENU	7,039.80
BARDSON EXCAVATING INC /CRAIG	6,750.00
BELTRAMI COUNTY TREASURER	14,150.00
CARE CAB LLC	3,271.78
CENTRAL APPLICATORS INC	17,547.94
CENTRAL MN MENTAL HEALTH CTR	3,600.00
CHOSEN VALLEY TESTING	2,845.50
CONTECH ENGINEERED SOLUTIONS LLC	51,473.66
CONTEGRITY GROUP, INC	24,306.14
CROW WING COUNTY TREASURER	6,742.42
DHS - MAPS	2,333.20
DHS - MOOSE LAKE 462	2,559.30
DHS-MN SEX OFFENDER 462	10,296.00



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DISCOVERY HORSE	24,922.50
DULLINGER EXCAVATING	17,160.80
EPLUS TECHNOLOGY INC	59,225.81
FOUNDATION APPRAISAL INC	2,500.00
HELMIN CONSTRUCTION INC	102,598.50
JONES LAW OFFICE	2,695.00
KIMMAN DIRT DIGGERS LLC	113,224.84
LSS MN GUARDIANSHIP	3,425.48
LUTHERAN SOCIAL SERVICE-SILS	2,241.33
LUTHERAN SOCIAL SERVICE-ST CLOUD	2,595.25
MACTEK SYSTEMS INC	7,075.00
MARTIN BROS DISTRIBUTING COMPANY INC	4,208.57
METRO SALES INC	5,124.95
MEUSER,YACKLEY& ROWLAND PA	60,000.00
MOLIN CONCRETE PRODUCTS CO	122,767.85
NEXUS - KINDRED FAMILY HEALING	7,323.60
NEXUS-MILLE LACS FAMILY HEALING	8,393.60
NORTHERN PINES MENTAL HLTH,INC	10,750.00
NORTHWESTERN MN JUVENILE CTR	4,032.00
PALFINGER USA LLC	8,855.85
PETERS LAW OFFICE PA	2,305.50
PIERZ SANITATION INC	5,546.80
PRAIRIE LAKES YOUTH PROGRAM	7,485.00
PRIVATE CLIENT VENODR	3,922.30
PRIVATE CLIENT VENODR	3,847.22
PRIVATE CLIENT VENODR	3,655.75
PRIVATE CLIENT VENODR	3,024.90
PRIVATE CLIENT VENODR	2,237.16
PRIVATE CLIENT VENODR	2,063.40
REBOUND INC	16,500.00
RELIANCE TELEPHONE	2,264.75
RINKER MATERIALS	66,738.40
RT VISION INC	6,259.30
RURAL MN-CEP INC	16,609.71
SAEHR BACKHOE & GRAVEL INC	9,452.50
SANDERS CONSTRUCTION INC	3,470.00
SCHOOL DISTRICT - 482	3,938.00
SENSE-ATIONAL SPACES LLC	4,380.00
STANTEC CONSULTING SERVICES INC	3,666.87
THOMPSON CONSTRUCTION OF PRINCETON INC	65,065.50



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TRI-COUNTY ACTION PRGM INC	2,808.00
VERIZON WIRELESS	3,253.27
VILLAGE RANCH INC	37,675.50
WILLIAMS DINGMANN FUNERAL HOME	2,500.00
240 VENDORS UNDER \$2,000.00	107,248.35
TOTAL PAID	\$ 1,132,676.78
TAXABLE MEALS	\$ 120.66
COMMISSIONER EXPENSES	\$ 386.45

- Approve June 30, 2023 Cash Report
- Approve Resolution#2023-051 for Helping Hands 365 raffle date change from September 17, 2023 to September 30, 2023
- Approve 2 a.m. Liquor License/Permit renewal for Grub and Pub
- Approve PSAP Radio Project
- Receive Sheriff June 2023 Monthly Report

HEALTH AND HUMAN SERVICES

Nate Bertram, Director, and Aaron Stein, Supervisor, presented a report on Special Needs Basic Care (SNBC) services and revenues from these services to the County Board. Morrison County Health and Human Services provides SNBC Care Coordination for Medica and UCare Insurance Plans.

PUBLIC WORKS

A motion was made by Commissioner LeMieur, seconded by Commissioner Blaine to authorize the Resolution#2023-052 of Certificate for Final Payment on Contract #2301 to Sir-Lines-A-Lot for 2023 Pavement markings on various County Road and CSAH routes throughout the County. Motion carried on a roll call vote with all Commissioners voting 'aye'.

A motion was made by Commissioner Winscher, seconded by Commissioner Kasper to Authorize the Resolution#2023-053 of Certificate for Final Payment on Contract #308 Project # SP 049-070-029 to Warning Lites of Minnesota, Inc. for 2023 HSIP Multi-Component Pavement Markings on various County and County State Aid Highways throughout Morrison County. Motion carried on a roll call vote with all Commissioners voting 'aye'.

A motion was made by Commissioner LeMieur, seconded by Commissioner Blaine to Resolution#2023-054 approving a Greater Minnesota Legacy Grant application to the Greater Minnesota Regional Parks and Trails Commission and Minnesota Department of Natural Resources for the Belle Prairie Park Waterfront Access project. Motion carried on a roll call vote with all Commissioners voting 'aye'.

A motion was made by Commissioner LeMieur, seconded by Commissioner Winscher to Resolution#2023-055 approving a Greater Minnesota Legacy Grant application to the Greater Minnesota Regional Parks and Trails Commission and Minnesota Department of Natural Resources for the Soo Line Trail Resurfacing project. Motion carried on a roll call vote with all Commissioners voting 'aye'.



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ADMINISTRATION

Kevin Balfanz, MCIT Representative, presented a report to the Morrison County Board on MCIT's mission, various services, member benefits, cost containment measures, and compensation claim statistics.

A motion was made by Commissioner LeMieur, seconded by Commissioner Kasper to approve hiring the vacant Attorney's Office Administrative Support Specialist II position above midrange. Motion carried on a roll call vote with all Commissioners voting 'aye'.

COUNTY BOARD REPORTS AND SCHEDULE

Members of the County Board reported on various meetings they have attended and on their upcoming schedule of meetings with various organizations.

ADMINISTRATION

Commissioner Jelinski adjourned the meeting at 10:07 a.m.

A handwritten signature in black ink, appearing to read "Michael Jelinski", written over a horizontal line. The signature is highly stylized and cursive.

Chairman

A handwritten signature in black ink, appearing to read "Michelle", written over a horizontal line. The signature is highly stylized and cursive.

Clerk to the County Board

TO THE COUNTY BOARD, MORRISON COUNTY, LITTLE FALLS, MINNESOTA

Pursuant to the law I present below a statement showing the actual cash balance remaining to the credit of each County Fund at the close of business on the 30th day of June, 2023.

CURT BRYNLAWSKI - CHIEF FINANCIAL OFFICER

Fund Title	12/31/2022	Previous	Current	Current	Current	Current Month	Last Year
	Year-End Balance	Month's Balance	Month's Receipts	Month's Disbursements	Month's Journal Entries	6/30/2023 Month's Balance	6/30/2022 Month's Balance
REVENUE, AG & HISTORICAL	20,985,293.52	16,051,451.35	509,810.82	(1,698,826.66)	6,893,853.61	21,756,289.12	20,681,795.32
PUBLIC WORKS	9,192,233.15	11,097,258.26	1,107,919.05	(2,362,325.62)	1,863,702.50	11,706,554.19	12,372,254.07
SOCIAL SERVICES	6,234,102.07	5,589,599.18	899,843.83	(1,407,978.06)	2,365,867.11	7,447,332.06	5,602,176.33
SOLID WASTE	3,890,779.70	3,638,033.69	333,077.63	(385,664.44)	120,040.59	3,705,487.47	3,192,741.93
S.W. TRUST FUND	4,128,018.25	4,201,191.57	10,109.45	0.00	8,506.00	4,219,807.02	4,053,274.22
PARK FUND	235,531.21	222,289.25	0.00	(9,479.48)	46,873.44	259,683.21	243,702.66
BUILDING	1,769,042.42	1,749,344.04	0.00	(2,117.58)	110,372.86	1,857,599.32	1,690,855.76
REVOLVING LOAN FUND	114,525.24	114,525.24	0.00	0.00	0.00	114,525.24	114,525.24
OPIOID SETTLEMENT FUND	311,940.44	328,273.50	1,400.26	0.00	0.00	329,673.76	0.00
CAPITAL PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
DEBT SERVICE FUND	959,695.77	295,511.91	1,077.76	(42,845.00)	454,998.69	708,743.36	698,242.26
LCTS S.S.	172,384.95	177,648.77	346.20	(4,379.29)	(4,080.74)	169,534.94	172,563.93
FORFEITED LAND	36.26	1,091.26	0.00	0.00	(36.26)	1,055.00	61.26
MORRISON, TODD & WADENA BOARD OF HEALTH	0.00	72,104.37	59,902.92	(72,104.37)	0.00	59,902.92	78,461.48
SPECIAL DISTS.	2,018.70	0.00	0.00	0.00	0.00	0.00	0.00
TAX COLLECTION	663,072.78	27,957,523.77	588,864.29	(769,917.42)	(26,512,109.03)	1,264,361.61	906,148.20
TOWNS	0.10	0.00	0.00	(7,088,922.51)	7,088,922.51	0.00	0.00
SCHOOLS	0.00	(3,712,092.66)	0.00	(3,747,287.64)	7,459,380.30	(0.00)	0.00
STATE	76,242.17	72,356.75	82,888.43	(138,709.59)	(2,052.57)	14,483.02	121,645.22
MOTOR VEHICLE	20,845.96	19,506.15	76,387.86	(83,231.34)	0.00	12,662.67	11,736.46
SUB TOTALS	48,755,762.69	67,875,616.40	3,671,628.50	(17,813,789.00)	(105,760.99)	53,627,694.91	49,940,184.34
South Country Health Cash Invested	1,575,714.40	1,575,714.40	0.00	0.00	0.00	0.00	2,363,586.60
TOTALS	50,331,477.09	69,451,330.80	3,671,628.50	(17,813,789.00)	(105,760.99)	53,627,694.91	52,303,770.94

RESOLUTION #2023-061

FOR HELPING HANDS 365 TO CHANGE THE DATE OF THEIR RAFFLE FROM SEPTEMBER 17TH 2023 TO SEPTEMBER 30TH 2023-LOCATED AT BOOMERANG BAR; 21835 HAVEN RD, LITTLE FALLS, MN 56345

WHEREAS, Helping Hands 365 has submitted a request to the Morrison County Auditor-Treasurers office requesting Morrison County Board of Commissioners approval of a date change to permit X-95271-23-001. The event location will be held at Boomerang Bar; 21835 Haven Rd, Little Falls, MN 56345; and

WHEREAS, it has been demonstrated that the organization is collecting gambling monies for lawful purposes.

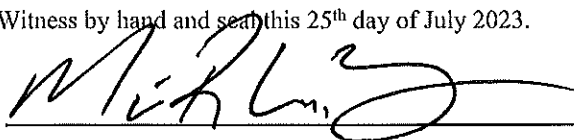
NOW THEREFORE, BE IT RESOLVED, That the Morrison County Board of Commissioners approve of the date change for Helping Hands 365 to hold a Raffle on September 30th, 2023 located at Boomerang Bar; 21835 Haven Rd, Little Falls, MN 56345.

Adopted this 25th day of July 2023.

STATE OF MINNESOTA }
COUNTY OF MORRISON }

I, Matt LeBlanc, County Administrator, Morrison County, Minnesota hereby certify that I have compared the foregoing copy of the resolution of the County Board of said County with the original record thereof on file in the Administration Office of Morrison County in Little Falls, Minnesota as stated in the minutes of the proceedings of said board at a meeting duly held on this 25th day of July 2023, and that the same is a true and correct copy of said original record and of the whole thereof, and that said resolution was duly passed by said board at said meeting.

Witness by hand and seal this 25th day of July 2023.



Matt LeBlanc, County Administrator

Commissioner	Yes	No	Abs	Mot	2nd
Jelinski	✓				
Blaine	✓				
Winscher	X				
Kasper	✓				X
LeMieur	X			✓	



104 2nd Street SE, Little Falls, MN 56345 (320) 333-9312

RE: Date change for: Lawful Gambling Exempt Permit X-95271-23-001

Helping Hands 365 is changing the date for their Raffle Drawing event from September 16, 2023, to the new date of September 30, 2023. The reason for this, is that there is a huge rodeo in town on that same weekend and we feel for us to have the best success we can for our first event, that we need to not have other big events going on in town at the same time. Therefore, we chose to change the date. We will still be doing the drawing during our event at Boomerang Bar located at 21835 Haven Road, Ripley Twp, MN 56345.

We would appreciate the approval for this change:

COUNTY APPROVAL:

Print County Name: Morrison County

Signature of County Personal: Shannon Myle

Title: Auditor/Treasurer Date: 7/26/23

Helping Hands 365

Print CEO Name: Rose Albert

Signature of CEO: Rose Albert

Date: 7/10/2023

Resolution #2023- 052
Certificate for Final Payment

Contract No. 2301

Project No. 2023 Pavement Marking

Location: Various CR and CSAH routes

Class of Work: Pavement marking

WHEREAS: The County Board of Morrison County hereby recognizes that the work done by Sir Lines-A-Lot, LLC of Edina, Minnesota, under contract with Morrison County, made and entered into on May 9, 2023, relating to the furnishing of materials, and/or, the construction of the above-named projects have been completed.

WHEREAS: The Morrison County Engineer recommends final acceptance of said Project.

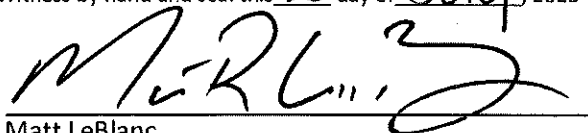
NOW, THEREFORE, BE IT RESOLVED: The Morrison County Board of Commissioners do certify and hereby find the Contractor entitled to final payment for said work according to the final contract quantities.

Adopted this 25 day of July, 2023.

STATE OF MINNESOTA }
COUNTY OF MORRISON }

I, Matt LeBlanc, County Administrator, Morrison County, Minnesota hereby certify that I have compared the foregoing copy of the resolution of the County Board of said County with the original record thereof on file in the Administration Office of Morrison County in Little Falls, Minnesota as stated in the minutes of the proceedings of said board at a meeting duly held on this 25 day of July, 2023 and that the same is a true and correct copy of said original record and of the whole thereof, and that said resolution was duly passed by said board at said meeting.

Witness by hand and seal this 25 day of July, 2023



Matt LeBlanc
County Administrator

Commissioner	Yes	No	Abs	Mot	2nd
Jelinski					
Winscher					
Kasper					
LeMieur					
Blaine					

Resolution #2023 - 053
Certificate for Final Payment

Contract No. 308

Project No. SP 049-070-029

Location: Various County and County State Aid Highways throughout Morrison County

Class of Work: Multi-Component Pavement Markings

WHEREAS: The County Board of Morrison County hereby recognizes that the work done by Warning Lites of Minnesota, Inc. of Minneapolis, Minnesota, under contract with Morrison County, made and entered into on February 21, 2023, relating to the furnishing of materials, and/or, the construction of the above-named projects have been completed.

WHEREAS: The Morrison County Engineer recommends final acceptance of said Project.

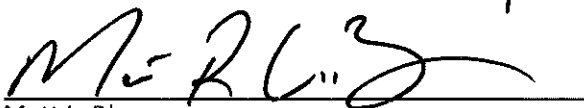
NOW, THEREFORE, BE IT RESOLVED: The Morrison County Board of Commissioners do certify and hereby find the Contractor entitled to final payment for said work according to the final contract quantities.

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Matt LeBlanc
County Administrator

Commissioner	Yes	No	Abs	Mot	2nd
Jelinski	X				
Winscher	X			X	
Kasper	X				X
LeMieur	X				
Blaine	X				

Resolution #2023 - 054

Resolution approving a Greater Minnesota Legacy Grant application to the Greater Minnesota Regional Parks and Trails Commission and Minnesota Department of Natural Resources for the Belle Prairie Park Waterfront Access project.

WHEREAS, Morrison County (Applicant) has the right and authority to sponsor a grant funding request to the Greater Minnesota Regional Parks and Trails Commission (GMRPTC).

WHEREAS, Morrison County (Applicant) has a right and authority to act as Legal Sponsor for the State Grant Application (the "Application") and will work with the Minnesota Department of Natural Resources ("DNR"), in developing a Grant Agreement relating to the funding which may be awarded by the GMRPTC.

THEREFORE, BE IT RESOLVED, That the Applicant certifies it has read and understands the Office of Grants Management Conflict of Interest Policy 08-01, will maintain an adequate Conflict of Interest Policy and monitor and report any actual, potential, or perceived conflicts of interest to the GMRPTC and DNR.

BE IT FURTHER RESOLVED, that the Applicant confirms all of the information in its Application and further confirms that it has no expectation of, or entitlement to, reimbursement of costs incurred prior to grant agreement execution date and, if applicable, it has not entered into a written purchase agreement to acquire property described in its Application if grant funds are to be used for the purchase.

BE IT FURTHER RESOLVED, that the Applicant has or will acquire a fee interest ownership or permanent easement over the land described in the Application for regional parks and regional special feature parks as applicable. The applicant has or will acquire a fee interest, permanent or perpetual easement or minimum twenty (20) year lease over the land described in the Application for regional trails or regional special feature parks, as applicable and approved, before the project proceeds.

BE IT FURTHER RESOLVED, that the Applicant agrees that it will comply with all applicable laws, regulations and requirements as stated in the Grant Agreement with the DNR, including dedicating the park property for uses consistent with the grant agreement into perpetuity or for trails, committing to maintain the trails for a period of not less than twenty (20) years, and dedicating all land acquired under the project for uses consistent with the grant agreement into perpetuity.

BE IT FURTHER UNDERSTOOD, that the GMRPTC will confirm at such time that it has made the award of funds authorizing a Grant Agreement to be developed between the DNR and the Applicant.

IN WITNESS WHEREOF, the foregoing executed as of July 25, 2023.

STATE OF MINNESOTA }
COUNTY OF MORRISON }

I, Matt LeBlanc, County Administrator, Morrison County, Minnesota hereby certify that I have compared the foregoing copy of the resolution of the County Board of said County with the original record thereof on file in the Administration Office of Morrison County in Little Falls, Minnesota as stated in the minutes of the proceedings of said board at a meeting duly held on this 25 day of July, 2023 and that the same is a true and correct copy of said original record and of the whole thereof, and that said resolution was duly passed by said board at said meeting.

Witness by hand and seal this 25 day of July, 2023

[Handwritten signature of Matt LeBlanc]

Matt LeBlanc
County Administrator

Table with 6 columns: Commissioner, Yes, No, Abs, Mot, 2nd. Rows include Jelinski, Winscher, Kasper, LeMieur, and Blaine with checkmarks in the Yes and Mot columns.

Resolution #2023-055

Resolution approving a Greater Minnesota Legacy Grant application to the Greater Minnesota Regional Parks and Trails Commission and Minnesota Department of Natural Resources for the Soo Line Trail Resurfacing project.

WHEREAS, Morrison County (Applicant) has the right and authority to sponsor a grant funding request to the Greater Minnesota Regional Parks and Trails Commission (GMRPTC).

WHEREAS, Morrison County (Applicant) has a right and authority to act as Legal Sponsor for the State Grant Application (the "Application") and will work with the Minnesota Department of Natural Resources ("DNR"), in developing a Grant Agreement relating to the funding which may be awarded by the GMRPTC.

THEREFORE, BE IT RESOLVED, That the Applicant certifies it has read and understands the Office of Grants Management Conflict of Interest Policy 08-01, will maintain an adequate Conflict of Interest Policy and monitor and report any actual, potential, or perceived conflicts of interest to the GMRPTC and DNR.

BE IT FURTHER RESOLVED, that the Applicant confirms all of the information in its Application and further confirms that it has no expectation of, or entitlement to, reimbursement of costs incurred prior to grant agreement execution date and, if applicable, it has not entered into a written purchase agreement to acquire property described in its Application if grant funds are to be used for the purchase.

BE IT FURTHER RESOLVED, that the Applicant has or will acquire a fee interest ownership or permanent easement over the land described in the Application for regional parks and regional special feature parks as applicable. The applicant has or will acquire a fee interest, permanent or perpetual easement or minimum twenty (20) year lease over the land described in the Application for regional trails or regional special feature parks, as applicable and approved, before the project proceeds.

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BE IT FURTHER UNDERSTOOD, that the GMRPTC will confirm at such time that it has made the award of funds authorizing a Grant Agreement to be developed between the DNR and the Applicant.

IN WITNESS WHEREOF, the foregoing executed as of July 25, 2023.

STATE OF MINNESOTA }
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[Handwritten signature of Matt LeBlanc]

Matt LeBlanc
County Administrator

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